

# IMPORTANT INFORMATION – PLEASE READ CAREFULLY

## WELCOME!

Camp Pecometh is open to everyone without regard to race, color, sex, national origin, religious preference, or ability. Our ministry is committed to serving people on an individual basis to provide a meaningful camp experience. We have received your registration and are looking forward to your camper's arrival at Camp Pecometh! Please check the information listed on the Summer Camp Confirmation form and notify the office if there is any discrepancy or question. Please take a few minutes to review the following information.

## HEALTH HISTORY FORM

Your health history form **MUST** be brought with you on the first day of camp. Please do not mail it prior to the camp session. Campers must have had a physical within the last 24 months with health histories updated by your doctor within the last six months. Without the form completed by you and your doctor, campers will not be permitted to stay at camp.

By law, all prescription medication must be brought to camp in their original containers, with the doctor's instructions. Do NOT pre-dispense, place in daily pill holders, wrap in outer materials, or ask us to dispense by other than doctor's orders. Medications not in original container will not be held or dispensed at camp. Please do not send expired medications to camp. (Don't forget to pick up remaining meds from the health center when you collect your camper!)

Campers must have had a tetanus shot within the past **ten years** before attending camp, and it must be documented on the health history form.

## DROP –OFF AND PICK-UP TIMES

Campers are to arrive on the Sunday of their program between 2:00 – 4:00 p.m. Registration is **NOT** available until 2:00 p.m.; late arrivals must be authorized in advance with the Registrar. Please be aware that the office is closed on weekends, and telephone messages cannot be received. Campers arriving later will miss out on valuable bonding and activity time with their group, so we do recommend that they arrive at the specified time.

On Sunday of your program, please check-in at the Riverside area according to the following schedule:

Last Name:	A-L	2:00pm to 3:00pm
	M-Z	3:00pm to 4:00pm

All campers must be picked up between 1:00 – 1:30 pm on Friday afternoons. Early pickup must be arranged in advance. Please do not leave your camper and our staff waiting. Staff is excused from duty at 2:00 p.m. to complete their own checkout procedures, and no day care is available. Please make sure that your camper is claimed by that time.

At the time of check-in, we will ask for the name of the person picking your camper up on Friday. If you find that this must change, please call the camp office as soon as possible so that we can notify your camper and their counselor. Counselors are only permitted to release campers to the person designated by the parent or guardian checking them in.

Please note that Mini Camp #1 campers arrive Sunday according to the above times and are picked up on Tuesday between 1:00 – 1:30 pm. Mini Camp #2 campers arrive Tuesday at 3:30 pm and depart Thursday between 1:00 – 1:30 pm.

Day Camp campers arrive Monday of their week at 8am and depart no later than 5pm, Monday through Friday.

Riverside Remix campers arrive Monday of their week at 7am and depart no later than 7pm, Monday through Thursday, and no later than 5pm on Friday.

## FINANCIAL

Final payments are the responsibility of the parents, even if your church or a sponsoring agency is providing assistance.

- All final balances are due on or before **June 1**. Please mark your calendar or call the Registrar to automatically place the balance on a credit card.
- Payments for more than one camper or program can be made with one check.
- Changing programs after confirmation (unless full or closed) will result in a \$15 processing fee.
- Please include the camper's name on all payments.

Make checks payable to Camp Pecometh and mail to:

**Registrar**  
**Camp Pecometh**  
**136 Bookers Wharf Road**  
**Centreville, MD 21617-9434**

## **CANCELLATION / DEPOSITS**

The \$50 deposit is not refundable unless a family death or verifiable medical cause prevents the camper from attending. Campers canceling prior to the beginning of the program will receive a refund of payments made, minus the deposit, ONLY if we are able to fill their space. If a program is canceled due to lack of participation, Pecometh will refund all monies paid, including deposit. Campers leaving the program after it begins will not be eligible for any refund. If your program choices are unavailable, we will contact you.

## **TRADING POST**

You may want to consider purchasing items in the Trading Post with your camper during check-in or check-out. The Trading Post will also be open during the week for your camper.

## **WRITE TO YOUR CAMPER**

- Please write your campers at least once during the week – you may want to send the first letter before their departure, to be sure it arrives on time. You may also send an e-mail that we will print and hand out to campers each day.
- You will receive Bunk1.com email information at camper check-in.
- Please do not dwell on how much you miss them, for this may trigger homesickness. Instead, encourage them to enjoy their week, make lots of new friends, and tell you all about their experiences when they return home.
- Address your letters as follows:

Camper Name \_\_\_\_\_  
Program Name \_\_\_\_\_  
Camp Pecometh  
136 Bookers Wharf Road  
Centreville, MD 21617

- Please do **NOT** call or visit your camper, or tell your camper that he/she may call you from camp, as this is against camp policy. We will contact you if there is a problem, or if your camper is unhappy. **We promise!**
- Remember that in the case of rain, storms, or other weather emergencies, we have standard procedures to keep campers safe, dry, warm, and entertained. We monitor the local weather conditions at all times

## **CONTACTING PARENTS**

Yes, we will contact you if...

- If your camper is ill, with a fever over 100 degrees
- If your camper has to be taken to the camp doctor
- If your camper has to be taken to the hospital
- If your camper is unable to function within the Camp Pecometh guidelines for living

Please do not contact camp during weather emergencies, as the telephone lines will need to be kept open for emergency information. We will contact you if for any reason your camper needs to be picked up during (or before) a weather emergency.

We will call you if the need arises. If you have a special reason to be concerned about your child, please talk with the camp nurse during check-in.

## **ROOMMATE REQUESTS**

Campers may request one roommate. Since one of the goals of the camping program is to live in a Christian community and make new friends, no more than three campers will be placed together as roommates in the same cabin. (Note: siblings attending the same program are placed in different cabins unless otherwise specified.) Roommate requests are met whenever possible, but **are not guaranteed**. Requesting a roommate does not guarantee that person a space. Roommate placement is at the sole discretion of the Registrar.

## **AGE AND GRADE GROUPS**

Campers must have completed the appropriate grade as of June 2008 as listed for each program. As each program is structured toward a grade-specific, rather than age-specific level, we will not mix grade groups for any camper. Campers who are not registered properly will be moved to an age appropriate program.

## **FINANCIAL ASSISTANCE**

The Pecometh Campership Fund, supported by donations, provides financial assistance on an individual basis to campers in need in the form of partial camperships. No full camperships are available. Funds are subject to availability and may be applied for through the camp office. Camperships may only be applied for after the registration deposit has been received with the application. If you are in need of a campership, please send your request with your completed registration form. Local churches and agencies are encouraged to underwrite as much as 50% of camper fees as an investment in our children and youth. Check with your church to see if assistance is available. When submitting funds for this purpose, churches are asked to indicate the campers' names on the check to ensure proper credit. It is the responsibility of the parent to see that the church's payments are received at camp by the due date; each church may have a different procedure, and we are not involved directly in their system. If you would like to make a tax-deductible donation to the Pecometh Campership Fund, please send a check or credit card information to the Registrar.

If you are a RN or a LPN and are interested in volunteering at camp for a week this summer, please call the camp office. You would receive free room and board, as well as one free week of camp as compensation (worth \$352).

### **REGISTRATION DEPOSIT AND FEES**

A \$50 deposit must accompany each registration (separate deposits are payable for multiple programs or multiple campers, but one check will suffice for total payments). This deposit is non-refundable if you cancel, and is subtracted from the total cost of your program. Program fees must be paid in full by June 1. The confirmation is the only notice you will receive for the final payment, so please mark your calendar! Registrations made after May 1<sup>st</sup> are to be paid in full at the time of registration. Please note that there is a \$25 Returned Check Fee. We accept Master Card, VISA, Discover, and American Express.

### **LEAVING CAMP**

Interruptions to a camper's week such as leaving camp for sports tournaments, family events and vacations, etc., make it difficult for campers to develop friendships and fully experience the benefits of camp. It also can interfere with the programmed activities and affect other campers. We ask that you schedule other summer activities around their time at camp so that they do not need to leave during their camp session.

### **INSURANCE COVERAGE**

Your program fees include insurance for each camper while participating in camp programs. This insurance covers accidents suffered at camp up to a period of one year for a maximum of \$3,000; and for any doctor/hospital visits made while the camper is in attendance in a camp program for a maximum of \$1,000. Pre-existing conditions are not covered under this policy. You will be responsible for any fees incurred over the maximum limit.

### **CAMPER CONDUCT AND RESPONSIBILITY**

In order to provide an atmosphere of Christian community, it is necessary to provide guidelines for living. These include, but are not limited to: participation and cooperation in activities; refraining from profane language or abusive behavior; destruction of or damage to camp property or the property of other campers; use of tobacco, alcohol, or illegal substances. If a camper is unable to function within these guidelines, our staff will take actions in the best interest of the campers and the program. Campers will be held responsible for their actions and/or any damage to property of camp or others. If your camper has a behavioral problem, or requires special attention, please advise us of those needs prior to arrival at camp.

### **MULTIPLE CAMPERS**

Campers may register for more than one week of camp. Campers attending back-to-back weeks of camp are not permitted to remain on the property for the weekend between sessions. Only one check is necessary for multiple program payments or multiple camper fees.

### **MULTI-CAMPER DISCOUNTS**

To encourage Christian camping, we offer an incentive to spread the word about your camping experience. If you attended a Pecometh camping session in 2007, and in 2008 bring a friend (not a family member) coming to Pecometh for the first time, you can receive a \$15 discount on your camper fee and a free t-shirt! Or you may choose the \$15 discount for three or more campers from the same household. Only one discount per camper, please.

### **PUBLICITY**

Photographs and videos of campers and activities may be used for program or publicity purposes unless otherwise requested in writing by parents. Parent and camper quotes may be used in a similar manner, but remain anonymous. In accordance with privacy regulations, Camp Pecometh does not give out personal information regarding campers such as name, address, telephone number, etc.

### **CHALLENGE / ROPES COURSE PARTICIPATION**

Your camper may be participating in the challenge course here at Camp Pecometh. Trained and certified instructors supervise all challenge course activities. We will consider registration of your child as your consent to allow him/her to participate in this activity. If you do not wish for your camper to participate, please return a written notice to the Registrar prior to arrival.

### **SWIM CHECK**

After arrival, all campers participate in a basic swim check to determine their swimming ability. The check consists of the following:

- Getting into the shallow end of the pool and swimming down to the deep end (any stroke), then flipping over and floating on their back for a few seconds.
- Jumping in the deep end of the pool and treading water for one minute.

If the camper passes, they are given a string to tie around their ankle; this string allows them to swim in the deep end of the pool and to go in the boats or canoes without a counselor on board. Some programs require passing to participate; check your program's description to be sure.

Thank you! If you have any questions, or need additional information, contact the Registrar between 8:00 a.m. and 3:00 p.m., Monday through Friday, at (410) 556-6900.